



We are currently seeking a customer service, team minded professional for a **Facilities Maintenance Technician** opening in our Facilities Department. This position is responsible for providing the first response to investigate problems, making adjustments to operating systems, and performing all phases of general maintenance, facilities installation, and repair. This may include, electrical, elevator, fire suppression and control systems, mechanical, plumbing, pipe fitting repairs, and basic refrigeration.

Essential Functions

Principal Duties

- Perform preventative maintenance, and general repairs to the buildings' mechanical, electrical, and plumbing systems.
- Safely operate a variety of hand and power tools to maintain and repair equipment.
- Perform routine electrical repairs and maintenance including replacement of fixtures, switches, outlets, lamps, and ballasts.
- Perform routine plumbing and maintenance on sinks, toilets, faucets, sewer lines, valves, water features, aquatics and irrigation pumps.
- Adhering to safety standards, operate a variety of gasoline and diesel-powered equipment ranging from plows, scrapers, backhoe, skid steer, man lift, and related equipment.
- Manage assigned work orders through in process to completion.
- Maintain a safe, clean, and organized working environment.
- Ensure all hand tools, power tools, and equipment are maintained and in good working order.
- Ensure adequate shop inventory including but not limited to:
 - Research and recommend equipment and supplies for purchase.
- Perform other duties as assigned.

Knowledge, Skills, and Abilities

- Ability to follow the principles of safe work practices and adhere OSHA and safety standards
- Ability to follow instructions from Facilities Manager or Lead Maintenance Technician
- Experience required consists of general knowledge that can be demonstrated in the following: electrical, plumbing, fire control systems, as well as basic refrigeration and possibly maintaining food service equipment.
- Proficient in MS Word, Excel, and Outlook, the internet, building automation software and computerized maintenance management systems (CMMS).
- Ability to read and comprehend building and system drawings, operation and maintenance files, sequence of operations and electrical online diagrams.
- Excellent communication skills, both oral and written, in English.
- Must be self-motivated, willing to work independently, and positively contribute to a team environment.
- Detail oriented while adhering to guidelines, performance standards and policies.
- Ability to maintain a high level of customer service.
- Must possess a strong work ethic and unquestioned personal integrity.

Qualifications

- Two to Four years' experience in a facilities mechanic, maintenance or similar experienced position, with demonstrated understanding of plumbing or electrical and basic refrigeration.

- Willingness and availability to work additional hours, and on-call rotation as necessary.
- Demonstrated ability to maintain positive working relationships.
- Must possess a current valid driver's license, be vehicle insurable with a good driving record in accordance with The College of Idaho's vehicle policy.

Candidates must be authorized to work in the United States as of the expected hire date and throughout the date of the contract without sponsorship from The College of Idaho.

Candidates meeting qualifications listed above should submit a cover letter addressing their qualifications for the position, a current resume, and the names and contact information of three (3) references, two (2) management and one (1) professional to hr@collegeofidaho.edu. Application review will begin immediately; applications will be accepted until suitable candidates are selected.

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The College of Idaho is proud to be an equal opportunity employer. We are committed to attracting, retaining, and maximizing the performance of a diverse and inclusive workforce.